

## PERFORMANCE ACTION PLAN TEMPLATE

This template is to be completed for ALL measures showing **RED** status of non-compliance against the specified target reported.

### INDICATOR OVERVIEW

Indicator Title	
Strategic Director Lead	
Departmental Lead	
Target	

### CURRENT SITUATION: Detail what the performance is for this measure and reason/s for non-compliance

Performance this Period		+ / - Target :
Non-compliance reason		

### ACTIONS: This describes what's necessary or how to achieve a 'green' score. This way everyone is clear on what is required and when; knows the expected outcome and how to achieve it .

What (is required)	
How (will it be achieved)	<i>Are there any resource allocation required for specific activities?</i>
Who (will be responsible)	
When (will results be realised)	<i>Date required.</i>